

14. Schedule

The following schedule was conceived to help the teacher planning his/her students' participation in a Science Fair. It is based on the participation in a Regional Final in March.

Period	Project steps
Experimentation – Design - Study	
September	<ul style="list-style-type: none"> ▶ Visit the Science Fair website to obtain new documentation. ▶ Modify the course contents to include the Science Fair projects.
October	<ul style="list-style-type: none"> ▶ If you have not yet received the information in the mail, contact the CLS in your region to ensure that you are on the mailing lists. ▶ Read the information available on the Science Fair website regarding participation, project classification, project categories, types of projects and the rules. ▶ Print and read the Indispensable Guide thoroughly. ▶ Present the Science Fair project in class (the project can be carried out on personal time or be integrated into the course contents). ▶ Encourage your students to come up with project ideas. Consult the section titled Finding a project idea on the website. ▶ Once the students have found an idea, ask them to look in dictionaries and specialized books for the meaning of the words associated with the project to ensure that they master the vocabulary. ▶ Because they feel passionate about the topic, some students will choose projects that require many hours of preparation.

Period	Project steps
Experimentation – Design - Study	
November - December	<ul style="list-style-type: none"> ▶ Plan a group meeting with all interested students (explain the rules, project categories and types of projects; present the scientific method, etc.). ▶ Ask each team to research documentation on the project they have chosen. ▶ Meet with each team to discuss the feasibility of their project. ▶ Assist the team in finding resource people and organizations. ▶ Meet with the students regularly: five minutes is long enough if everything is going well; in other cases, ask the student to make an appointment.
December	<ul style="list-style-type: none"> ▶ Some regions have a pre-registration period. ▶ Ask for a Local Science Fair participation certificate at the CLS in your region.
January	<ul style="list-style-type: none"> ▶ At the mid-point: ask students for a 5-minute explanation of their progress and objectives. ▶ Provide a continual follow-up of the students. ▶ Hold a Local Science Fair, if wanted.
End of January - early February	<ul style="list-style-type: none"> ▶ A few weeks before the event, set aside time for all the participants to practice. The initial practice session can be carried out among the participants. Then a few students and teachers can be invited to attend the last practices, which can take place during a Local Science Fair. ▶ Complete the entry forms for the Regional Final.
February	<ul style="list-style-type: none"> ▶ Reread and make comments on the written reports. ▶ Send in the entry forms for the Regional Final.
March	<ul style="list-style-type: none"> ▶ Provide support to the exhibitors (where appropriate) who participate in a Regional Final. ▶ Visit the Science Fair in your region. ▶ Encourage the young exhibitors.
April	<ul style="list-style-type: none"> ▶ Provide support to the exhibitors (where appropriate) who participate in the Super Expo-sciences Bell, Québec Final.
May	<ul style="list-style-type: none"> ▶ Provide support to exhibitors (where appropriate) who participate in the Canadian Final.